



Special Provisions

CONTRACT ADMINISTRATIVE CLAUSES

Applicable Clauses are cited in the Contract Schedule

TC03

- A. Documentation: The purchase order number must show on all packing lists, bills of lading, freight bills, invoices and communications. All required reports and documents must accompany each shipment referencing the applicable Lockheed Martin Harlingen Facility purchase order. Each report and/or document must be traceable to the materials shipped.
- B. Foreign Object Elimination: For all shipments under this order, the supplier is requested to avoid the use of staples in packaging and shipping containers. Whenever possible heat sealing, tape, banding, and self sealing envelopes should be utilized.
- C. Packaging for Shipment: Unless packaging is specifically addressed elsewhere in this order, the supplier should reference <http://alpine.ast.lmco.com/lmc/pack/pkmain.html> on the world wide web.
- D. Audit: In the event Lockheed Martin requests a price quotation for a follow-on order for the same or similar items, or in the event a price adjustment is requested by Lockheed Martin, seller under the provisions of the article of the terms and conditions incorporated herein entitled, "changes", shall, upon request of Lockheed Martin, furnish a statement of related historical costs together with applicable projections and supporting data. In either of said events, Lockheed Martin shall have the right to examine those books, records, documents and other evidence which involve transactions related to the performance of the work thereunder, or which will permit adequate evaluation of the cost or pricing data submitted, along with the computation and projections used therein.
- E. Addition of Fasteners: In the event that the parts purchased on the purchase order requires the installation of fasteners, verify that the appropriate engineering requirements and specifications of the part(s) provide manufacturing standards for fastener installation. If no standards are specified, contact the cognizant Lockheed Martin buyer for guidance.

TC004

- A. Fastener Holes -- In the event that this order requires fabrication of detail parts procured from a drawing that only shows those parts as part of an assembly, the supplier is not to drill any fastener holes in those parts. Lockheed Martin manufacturing planning is structured to have those holes drilled at the assembly level. Deviations to this requirement will be documented on a statement of work (SOW)

provided for each part number. Documents not identified by revision or amendment and date, shall be of the revision in effect on date of purchase order award. The revision, or amendment, and the date of the specification shall be identified on the supplier's packing sheet or certification applicable to the material supplied. Copies of specifications will be provided by the buyer upon request.

- C. Waiver Approval Request Forms (WARFs) -- the use of WARFs, though allowed by the provisions of this order, is discouraged since processing the form is time consuming and WARFs impact the supplier's quality ratings. The use of the WARF shall be limited to items with a unit cost of over \$1,000 or where contract delivery is in jeopardy. For confirmation of schedule criticality prior to submission of WARF for low cost items, contact the cognizant buyer.
- D. Special Processes -- in the event that this purchase order calls out special processes (A7 quality clause), only Lockheed Martin Astronautics approved processors may be used.