

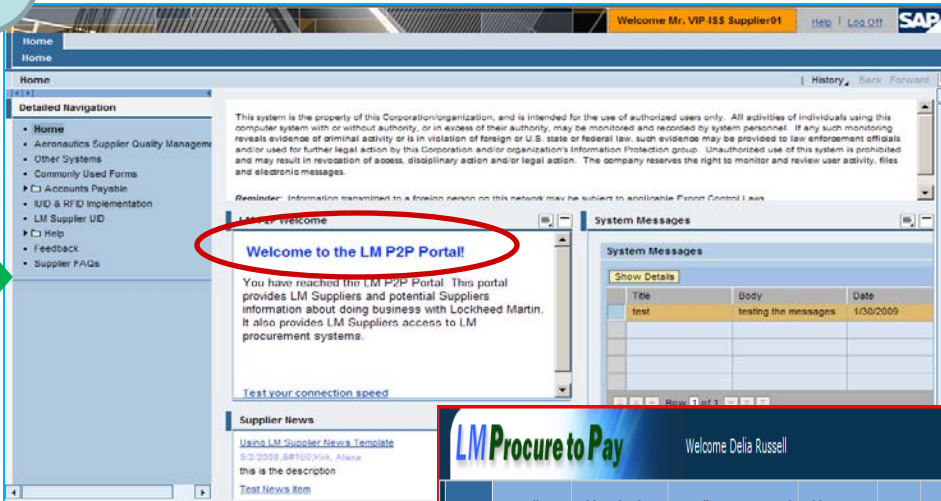
LM Employee Logon Process to VIP via the LM P2P Portal

Effective August 11, 2009

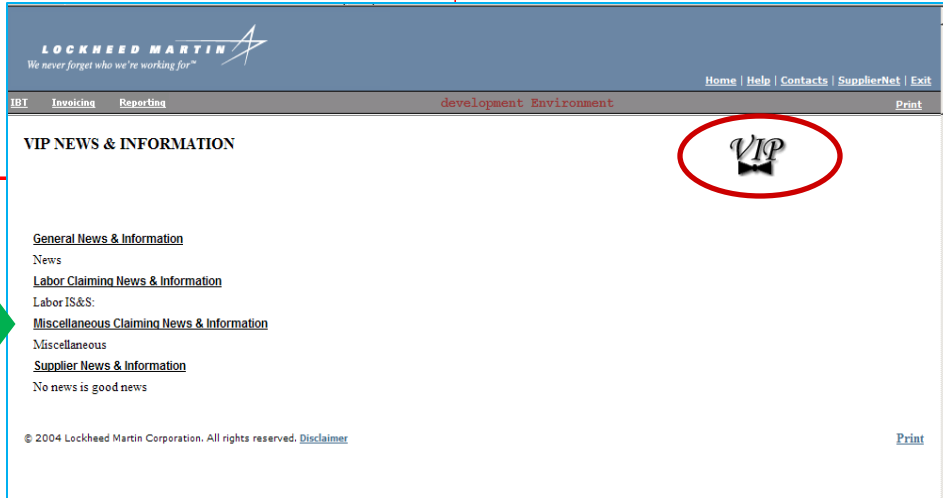
Introduction

- This training packet is to demonstrate how Lockheed Martin employees gain access to the VIP application beginning **August 11, 2009.**
- **The following slides will demonstrate:**
 - A. Summary Sign On process from the LM P2P Portal to VIP – Slide 3
 - B. Detail Sign On process from LM P2P Portal to VIP – Slide 4

(A)



Summary Sign On process from the LM P2P Portal to VIP. You will begin with the LM P2P Portal website; Next is the SSO Gateway; then the VIP Home page.



(B) Detail Sign On process from LM P2P Portal to VIP

The first step is to log on to the LM P2P portal website home page.

The URL link is <https://procure.global.lmco.com/irj/portal>

LM Procure to Pay

Welcome Delia Russell

Help LOCKHEED MARTIN

Home Supplier Diversity Reports

LM P2P

Home | History Back Forward

Portal Favorites

Detailed Navigation

- Home
- LM eBusiness Help Desk
- Other Systems
- AP Approvals

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Reminder: Information transmitted to a foreign person on this network may be subject to applicable Export Control Laws. Contact your [Export Coordinator](#) for assistance.

Welcome to the P2P Portal

Welcome to the LMP2P Portal!

You have reached the LMP2P Portal. The LMP2P portal is the Lockheed Martin company-wide location for procurement personnel.

If you require access to the LMP2P portal and do not already have it, please [register](#) to request access.

Registered LMP2P Users: click on Workspace to begin.

[Bookmark this page](#)

System Messages

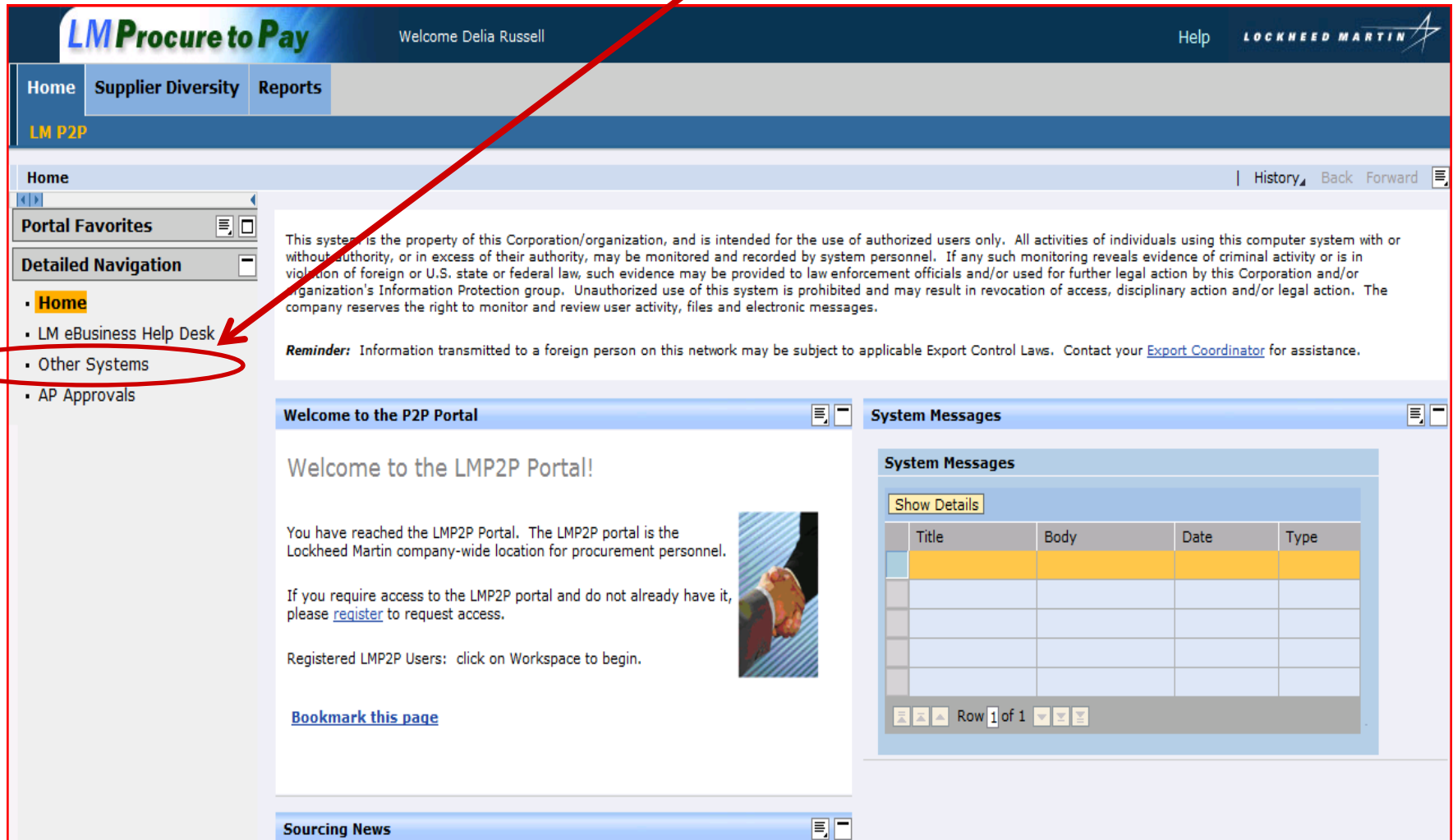
Show Details

Title	Body	Date	Type

Row 1 of 1

Note: You no longer have to sign on with your NT ID or NT ID password

Next click the Other Systems link (left side of screen)



LM Procure to Pay Welcome Delia Russell Help LOCKHEED MARTIN

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System Messages

System Messages

Show Details

Title	Body	Date	Type

Row 1 of 1

Sourcing News

This is the **SSO (Single Sign On) Gateway** (aka Legacy Supplinet screen). If you don't get this page below or a screen asking you to set up your challenge questions for 1st time users (next slide displays challenge question screen), you will need to contact your Lead VIP POC who will need to give you access to the SSO Gateway.

The screenshot shows the LM Procure to Pay SSO Gateway interface. At the top, there is a navigation bar with the logo 'LM Procure to Pay', the user name 'Welcome Delia Russell', and a 'Help' link. Below this is a menu with 'Home', 'Supplier Diversity', and 'Reports'. The main content area is titled 'Other Systems' and contains a list of links: 'SSO Gateway Links', 'User Maintenance', 'Supplier Information', 'My Account', 'Request Maintenance', and 'Logout SSO Gateway'. The central part of the screen displays a 'Login Challenge Screen' with the message: 'You need to supply additional information in order to continue.' Below this is a challenge question: 'School Days: My favorite school activity was:' followed by a redacted answer. Instructions state: 'Your challenge answer is not case sensitive. Your answer must be at least 6 characters long.' A 'Submit' button is located below the instructions. At the bottom, a warning message reads: 'If you answer your challenge question incorrectly 3 times in a row your account will be locked out. If your account is locked out you will need to contact the LM eBusiness Help Desk for assistance. Please complete the online LM eBusiness Help Desk e-Form for [Suppliers](#) or [employees](#) or you may call the LM eBusiness Help Desk at 863-647-0444 to have your account reset.'

You will continue to key in your challenge question answer like you did in legacy Supplinet, click the "Submit" button

This is an example of a screen you will see if you are required to set up Challenge Questions within the SSO Gateway. Follow instructions within the page.

LM Procure to Pay Welcome Delia Zerolis Help Log Off LOCKHEED MARTIN

Home PO Delivery Bid Invitations Supplier Report Card Ship to LMC Current Approvals

Other Systems SSO Gateway Links My Account Logout SSO Gateway

User Account Maintenance

Exostar ID zerolis_9328@securepass.exostartest.com

First Name Delia Last Name Zerolis

Title

Phone No. 888-888-8888 Fax No.

Extension:

Your Address 1234 Main Street State/Prov CA

City

Zip Code Country USA

Company

E-mail d.zerolis@lmco.com

Challenge Questions

The following required questions and answers will be used in the future to validate your identity. The following criteria dictate when a challenge question must be answered:

- A Global, Application and/or Supplier Administrator logs into SupplierNet.
- A User is required to enter a Banking Number.
- A User wishes to update the User Account Information.
- A User contacts a Lockheed Martin help desk for assistance.

For selecting or modifying your challenge questions and answers.

- Select from the list of questions and enter answers only you would know.
- You must select 3 different challenge questions.
- You may not duplicate an answer to any of the challenge questions.
- Answers are not case sensitive.
- Answers must be at least 6 characters long.

NOTE: If you call to request assistance with your account the answers to your challenge questions will be viewed by Helpdesk personnel or Global Administrators. You will be required to respond with these answers to the person assisting you. Please refrain from using language that could be considered offensive by others when answering your challenge questions. Inappropriate language is not acceptable to Lockheed Martin and our [concepts of ethical behavior](#). Instances of such inappropriate professional conduct will be reported as required.

Question 1 DEV-TEST ONLY: The 6 letters aaaaaa
Answer 1 *****

Question 2 DEV-TEST ONLY: The 6 letters bbbbbb
Answer 2 *****

Question 3 DEV-TEST ONLY: The 6 letters cccccc
Answer 3 *****

Update Date ET Updated By
Last Logon 2009-07-27 10:11:56.0 ET Previous Logon

Submit Changes Reset Changes

This is the GoTo VIP page to access VIP and is within the SSO Gateway Links Home Page.

LM Procure to Pay

Welcome Delia Russell

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Home Supplier Diversity Reports

LM P2P

Other Systems | History Back Forward

SSO Gateway Links Click the GoTo link to access an application.

User Maintenance [GoTo VIP - Vendor Invoice Processor](#)


Supplier Information

My Account

Request Maintenance

Logout SSO Gateway

VIP Home Page – The Logon process to VIP is complete




LOCKHEED MARTIN
We never forget who we're working for™

[WebFocus](#) | [Home](#) | [Help](#) | [Contacts](#) | [SupplierNet](#) | [Exit](#)

[IBT](#) | [Approvals](#) | [Monitoring](#) | [Maintenance](#) | [Reporting](#) | [test Environment](#) | [Print](#)

VIP NEWS & INFORMATION



General News & Information
The cut off to have all labor claims approved for the ISS, TSS and SI-Owego business units is 4pm Eastern Time on Friday.
The cut off to have all labor claims approved for IT&GS is 9pm ET on Tuesday.
NEW CODE CHANGES TO INCREASE CHARACTERS IN THE NEWS & SYSTEM AVAILABILITY SCREENS IN VIP for VIP role users.
The cut off to have labor claims approved for the MS2 business unit is Sunday evening before 9pm ET.

Approvers News & Information
Approver function is available

Coordinator News & Information
Coordinator function is available; Strong Encrpytion testing

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