

# Method of Procedure (MOP) For

## Working at Heights – Scaffolds (Rev Jan 2022)

This MOP shall be completed by the General Contractor (GC) and submitted with other associated documentation (e.g., risk plan) to Lockheed Martin Space (LMS) Facility Operations & Services (FOS) and LMS Environment Safety & Health (ESH) prior to start of work per [LM Contractor ESH Requirements](#).

GC and its subcontractors are responsible for the health and safety of their personnel, though their own safety plans and procedures, and must comply with all applicable laws and regulations, as well as all communicated LMS site and program-specific requirements.

<b>Project Name:</b> Click or tap here to enter text.	<b>Contractor:</b> Click or tap here to enter text.	<b>Building:</b> Click or tap here to enter text.
<b>FPR No:</b> Click or tap here to enter text.	<b>Contractor POC:</b> Click or tap here to enter text.	<b>Area:</b> Click or tap here to enter text.
<b>FOS CM:</b> Click or tap here to enter text.	<b>Sub-Contractor:</b> Click or tap here to enter text.	<b>Start Date:</b> Click or tap to enter a date.

<b>Scope of Work</b>	Click or tap here to enter text.
<b>Health and Special Hazards</b>	Click or tap here to enter text.
<b>Safety and Special PPE</b>	Click or tap here to enter text.
<b>Materials Used</b>	Click or tap here to enter text.

**GC shall provide the following project details:**

- 1. Name(s) of Qualified/Competent Person(s) who will be overseeing scaffold erection and dismantling on this project**
- 2. Description of company policy regarding use of personal fall arrest systems and equipment during scaffold erection and dismantling**
  - **Does the company have a policy**
  - **If yes, what is it (e.g., all employees utilize Fall Protection with 100% tie-off 100% of the time while erecting and dismantling scaffolds)**
- 3. Will the company utilize an inspection tagging system to show that the scaffold has been inspected each particular day it is in use**
  - **If no, how will contractor employees and others know it has been inspected by a Qualified/Competent Person that day and that it has successfully passed inspection and is good to use**