

Contractor Environment, Safety, and Health Site Briefing

Contractors Must Review to Receive LM Contractor Badge

Sign the Contractor Safety Briefing Acknowledgement



Contractor Environment, Safety, and Health Site Briefing

Valley Forge Sites, King of Prussia, Pennsylvania

The purpose of the Contractor ESH briefing is for LM to provide site specific information to all contractors (non-LM employees).



General Policies

- Use of LMS-owned/leased equipment (e.g. portable ladders, cranes, forklifts, tools, Personal Protective Equipment (PPE), vehicles, etc.) is prohibited, unless the Contractor obtains written contractual permission from LM
- Follow good housekeeping practices
- Designate work areas with safety barriers and signage as needed
- Obey all traffic rules and speed limits, park in designated areas
- Give pedestrians & bicyclists right of way
- Only hands free communication devices shall be used; No texting & driving
- Smoking is prohibited on all Lockheed Martin Properties!

Emergencies

- Dial **610-531-5555 for any incident**
 - Fire
 - Injury
 - Property Damage
 - Security Breach
 - Chemical Spill
- Report all emergencies, incidents, and accidents immediately to the contractor supervisor and LM Point of Contact
- Provide the dispatcher with the following information:
 - Type of emergency (i.e.: chemical spill, medical, fire)
 - Location (e.g. street, building #, floor level, column #, etc.)
- Alarms are strobe and horn
- Evacuate the building using the nearest exit and proceed to the nearest Evacuation Assembly Area (EAA)
- Re-enter only when given the all-clear by LM

Dial Security Operations
Center
610-531-5555



OSHA Contractor Exchange of Information

- Contractor should contact Lockheed Martin (LM) POC to request Safety Data Sheets.
- Labeling – LM uses Globally Harmonized System of Classification and Labelling of Chemicals (GHS).
- LM POC will ensure precautionary measures are communicated for the contractors' protection during normal operating conditions and foreseeable emergencies.
- LM POC is responsible to ensure relevant contractor SDS, contractor chemical labelling, and contractor precautionary measures are provided for emergencies and normal operations.

HAZARD
COMMUNICATION

OSHA Contractor Exchange of Information

- LM POC will inform contractor of LM's designated Locks and Tags.
- LM POC will inform contractor of LOTO Program, (i.e.: equipment-specific procedures, group LOTO shift / personnel changes, etc.) specific to the project.
- LM POC is responsible to ensure that the LM employees understand and comply with the restrictions and prohibitions of the contractor/subcontractor LOTO Program.
- LM POC will receive details of the contractor's designated Locks and Tags.
- LM POC will receive information regarding the contractor's LOTO Program and equipment procedures, group LOTO shift changes etc., as applicable to the project.

LOCKOUT/TAGOUT

OSHA Contractor Exchange of Information

- LM POC shall inform the contractor of the permit spaces involved and that entry is allowed only through compliance with a permit space program meeting the requirements of OSHA 29 CFR 1910.146.
- LM POC shall provide the contractor with an explanation of the elements that make the spaces permit required including potential hazards identified by LM.
- Apprise contractor of any precautions or procedures that LM has implemented to protect employees in or near permit spaces where contractors will be working.
- Coordinate entry operations when both LM personnel and contractor personnel will be working jointly in permit spaces.

PERMIT REQUIRED
CONFINED SPACES

Potential Site Hazards

- Hazardous materials (i.e.: chemicals, hazardous waste, thermal)
- Permit Required Confined Spaces
- Ionizing radiation / RF radiation
- Ordnance / Explosives – Briefing may be required
- Cryogenics
- Oxygen Deficient Atmospheres
- Asbestos & Lead

Coordinate with
your LM POC on job
specific hazards



Contractor Hazardous Activities

- Contractor shall coordinate with their LM POC when conducting activities that involve:
 - Chemical use / Hazardous Material / Hazardous Waste
 - Lock Out Tag Out / Live Electrical Work
 - Demolition
 - Ordnance
 - Asbestos / Lead / Cadmium Sampling and Abatement
 - Permit Required Confined Space Entry
 - Hot Work
 - Excavation / Trenching
 - Working at Heights (e.g. roofs)
 - Cranes Lifts (Lift plan required)

Coordinate with
your LM POC on job
specific hazards

Conclusion

- Completion of this ESH briefing provides an understanding of key ESH items and protocols to safeguard you, our employees and environment while working at LM Valley Forge Sites
- If you have any questions or concerns contact your LM POC.

**To receive a LM Contractor Badge:
Sign the Contractor Safety Briefing
Acknowledgement on the next page.**

Thank you!

**Lockheed Martin Valley Forge
Contractor Safety Briefing Acknowledgment**

DATE	NAME	SIGNATURE	COMPANY

Reviewed by: _____

Date Reviewed: _____